

Internship Program- Schedule of Events

June 4th – Welcome Interns & Success through your Professionalism Breakfast- 7:30 to 9:00 am: Garner Education Center-Garner Iowa - This will be a social event for interns and their company supervisor to welcome them to Hancock County, discuss exciting upcoming events of the program and review expectations. **Brenda Clark Hamilton** will also put on a practical, interactive session on what interns can do to make an excellent impression as a professional throughout their internship experience. Three key facets of workplace professionalism (dress, behavior and attitude) and how you can excel in each will be addressed.

June 13th — 4:30 to 7:00 pm – Regional Intern Event Dinner-Clear lake Art Center: Network with regional interns and then enjoy **Thursdays on Main** in downtown Clear Lake.

June 20th – Escape Room/Pizza Night... the Importance of Team Building – 6:00 to 8:00 pm – Escape Clear Lake: a live entertainment experience in which a small group of people are “locked” in a themed room and together must find clues, solve puzzles, and crack codes to escape in the time allotted. Pizza Party after Escape Room location TBA.

June 26th – Finances and you Future Breakfast – Paula Spillman of Clear Lake Bank and Trust – 7:30 to 9:30am – Garner Education Center: When you have sound information and strong skills you can make your money work for you and your future, make better decisions and live our highest priorities.

July 10th – Social Media/LinkedIn Do’s and Don’ts Breakfast– Valerie Zahorski-Schmidt – Director of Marketing and Community Relations – 7:30 am to 9:30 am – NIACC Campus in Mason City: How to use social media in a positive way to promote yourself. What employers are looking at on your social media and things you do not want your employers to see. This is an active workshop to set up or make you LinkedIn account work the best for you.

July 18th – Partnership Panel & Community Project Dinner – 5:00 to 7:00 pm-Garner Education Center- Interactive panel talking about the importance of getting involved in your communities.

July 22nd to July 28th-Hancock County District Fair Activities- Interns will have the opportunity to volunteer to help run the Hancock County Economic Development booth and to participate in various events going on at the Hancock County District Fair.

August 1st – Dining Etiquette Dinner – Brenda Bormann – 5:00 to 7:00 pm – LOCATION TBA : In today’s business world a meal is often part of the scenario, including an interview for the job you are pursuing. This presentation will prepare you for situations from the moment you walk into the outer office of the prospective employer or the foyer of the eating establishment to the conclusion of the interview or meal. You will be better prepared and more confident when that moment comes in your career life!

*** Interns will be required to participate in one community volunteer activity/project during their internship.**

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